

**State Urban Development Agency (SUDA), Housing and Urban Development Department,
Government of Odisha**

Ref: NOTICE No. 03 / 01.07.2020

Dated: 16.07.2020

**RfP for Providing support staff for State / City Mission Management Unit (SMMU)/ (CMMU) for
National Urban Livelihoods Mission and other Govt. Programme**

Pre-bid Queries / Comments for Pre Proposal Conference on 09.07.2020

SI. No.	Existing Clause	Query /Comment	Reply to Queries
1.	<p>Completed Proposal for the work in prescribed format shall be received up to 2nd July 2020 up to 1 PM.</p> <p>Proposals must be submitted no later than the following date and time: 27th July, 2020, (1.00 pm)</p> <p>Page 2 and Data Sheet and Check List Point no. 23 on page 11</p>	<p>The consultant has noticed 2 different dates for proposal submission, on page 2 it is showing 2nd July and on page 11 it is showing 27th July. The consultant request to rectify the same.</p>	<p>Please refer Addendum issued</p>
2.	<p>The Bidders to submit financial bid where Salary component to be offered should be same as Salary mentioned above and same shall be required to be paid to Experts/Staff in their account. The service charges offered by bidder shall be on above amount. The competent authority reserves the right to reject financial bids where service charges offered are very less and un reasonable. Price offered not complying to above condition will be rejected.</p> <p>Page 3</p>	<p>The consultant would request to share the range for quoting the service charges so that there is uniformity across the bidders while quoting and this will ensure reasonable quotes.</p>	<p>Please refer Addendum issued</p>
3.	<p>The agency should not have been blacklisted by any state government, central government or any other public sector undertaking or a corporation as on the date of this RFP. An undertaking to this effect should be submitted.</p> <p>Eligible Bidder, page 4</p>	<p>Please confirm whether this undertaking needs to be taken out on organization's letterhead.</p>	<p>The undertaking can be submitted on company's letterhead.</p>
4.	<p>The consultant will have to make a presentation to CLIENT. The presentation shall cover in sufficient, detail the appreciation of the project, Approach and Methodology, proposed organizational structure, work program, implementation strategy, provisions to secure and retain professionals. The objective of presentation is to enable CLIENT to evaluate the consultant regarding their understanding and preparedness for the assignment. Clarifications, if any, as required by CLIENT will also be</p>	<p>The consultant would like to know whether the presentation will be part of the technical evaluation. If yes then would request to share the marks for the presentation</p>	<p>Please refer Instruction Bidder point 18- Evaluation of Offers.</p> <p>30 marks has been allotted.</p>

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	<p>discussed. The date and venue of presentation will be decided by CLIENT and intimated on the day of opening of bid or otherwise at least one week in advance. The presentation to cover the details is given as above.</p> <p>Point no. 19. Presentation, page 8</p>		
5.	<p>The Bidder is required to include with its proposal written confirmation of authorization to its representative to sign on behalf of the Bidder.</p> <p>Data Sheet and Check List</p> <p>Point no. 13 on page 11</p>	<p>The consultant would like to know whether this implies enclosing Power of Attorney (PoA) on the name of authorized representative. Kindly confirm.</p>	<p>Yes a Power of Attorney (PoA) or Authorisation by MD/Director of firm in company letter head has to be submitted.</p>
6.	<p>Languages of Proposal</p> <p>Supporting documents and printed literature that are part of the Proposal may be in another language provided they are accompanied by an accurate translation of the relevant passage in English with self-certification for accuracy, in which case, for the purpose of interpretation of the Proposal, the translated version shall govern.</p> <p>Page No. 06 Al. No. 09</p>	<p>Please clarify that supporting documents (work order, experience certificates in HINDI language will do or they will require translation in ENGLISH).</p>	<p>Translation in English self certified also to be given.</p>
7.	<p>Evaluation of offer (SN.4 Experience in state Odisha)</p> <p>Experience in Executing Projects in Odisha with project value more than Rs. 50 lakhs in last 5 years- 10 Marks</p> <p>Page 7 no. 18</p>	<p>Experience in Executing projects in Odisha keeping in Evaluation of Marks seem to be too particular; not general for every one out of Odisha state companies fulfilling the other norms will get zero score in this competitive evaluation.</p> <p>Request you to omit this from evaluation of marks and make it as preference will be given to companies working in Odisha as general part of RFP</p>	<p>RfP Condition shall prevail.</p>

SD/-

Additional Director

SUDA